



Planning & Community Development
2880 International Circle, Colorado Springs, CO 80910
Phone (719) 520-6300 Fax (719) 520-6695 www.elpasoco.com

DRIVEWAY ACCESS PERMIT / WAIVER APPLICATION

File No. _____
Office Use Only

Please note: All Permits issued are for SINGLE ACCESS POINT to a specific roadway unless otherwise expressly indicated by the permit issued. Permits expire within 90 days of issue; drainage construction must be substantially complete. Monuments within the ROW are not included with this permit; an EPC DOT *Encroachment Permit* may be required. Please call 520-6460 for information.

PLEASE PROVIDE ALL INFORMATION. INCOMPLETE APPLICATIONS WILL DELAY PROCESS. FEE PLUS SURCHARGE IS DUE AND PAYABLE AT TIME OF APPLICATION BY CASH OR CHECKS MADE PAYABLE TO: EL PASO COUNTY

Date: March 18, 2021 Name of Applicant: Jessie Shaffer, District Manager
Company Name: Woodmoor Water & Sanitation District No. 1
Mailing Address: P.O. Box 1407
Monument, CO 80132
Phone Number(s): (719) 488-2525

ACCESS APPLICATION ADDRESS: 39°05'54.9"N 104°51'13.7"W (See Location #1 on attached Figure 1)

SUBDIVISION, LOT AND BLOCK: THE BEACH AT WOODMOOR FILING NO. 1, TRACT A

PROPERTY TAX SCHEDULE NUMBER: 7111400008

(Information may be obtained by clicking on the Assessor's Real Estate Parcel Search on the county website or calling 520-6600.)

☒ **OPEN-DITCH DRIVEWAY PRIMARY ACCESS:**

☐ **SECONDARY ACCESS**

Proposed single access point onto an El Paso County public road constructed with open ditch drainage (NOT curb and gutter). Re-inspection of the completed driveway platform and applicable culver installation must be scheduled within 90 days of permit issue by calling (719) 520-6819.

☐ **CURB AND GUTTER PRIMARY DRIVEWAY ACCESS:**

☐ **SECONDARY ACCESS**

Proposed single access point onto an El Paso County Public road constructed with curb and gutter drainage (not open-ditch).

☐ **COMMERCIAL DRIVEWAY ACCESS:**

(Submit a copy to the El Paso County Planning & Community Development approved Site Development or Site Plan with your application. The submitted copy will remain on file and will not be returned to the applicant).

☐ **DRIVEWAY ACCESS WAIVER:**

A Driveway Access Waiver will be issued for access onto a road not platted as El Paso County right-of-way within unincorporated El Paso County subsequent to county confirmation. The applicant may be required to submit additional documentation.

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Drainage Requirements: _____ Reviewed by: _____ Date: _____

Additional Comments: _____

Processed by _____ Date: _____



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ACCESS APPLICATION ADDRESS: 39°05'49.5"N 104°51'22.3"W (See Location #2 on attached Figure 1)

SUBDIVISION, LOT AND BLOCK: THE BEACH AT WOODMOOR FILING NO. 1, TRACT B

PROPERTY TAX SCHEDULE NUMBER: 7111400008

(Information may be obtained by clicking on the Assessor's Real Estate Parcel Search on the county website or calling 520-6600.)

☐ **OPEN-DITCH DRIVEWAY PRIMARY ACCESS:** ☒ **SECONDARY ACCESS**

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☐ **CURB AND GUTTER PRIMARY DRIVEWAY ACCESS:** ☐ **SECONDARY ACCESS**

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☐ **COMMERCIAL DRIVEWAY ACCESS:**

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Phone Number(s): (719) 488-2525

ACCESS APPLICATION ADDRESS: 39°05'48.7"N 104°51'24.9"W (See Location #3 on attached Figure 1)

SUBDIVISION, LOT AND BLOCK: BROOKMOOR OFFICE PARK, LOT 2

PROPERTY TAX SCHEDULE NUMBER: 7111400008

(Information may be obtained by clicking on the Assessor's Real Estate Parcel Search on the county website or calling 520-6600.)

☒ **OPEN-DITCH DRIVEWAY PRIMARY ACCESS:**

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☐ **CURB AND GUTTER PRIMARY DRIVEWAY ACCESS:**

☐ **SECONDARY ACCESS**

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☐ **COMMERCIAL DRIVEWAY ACCESS:**

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ACCESS APPLICATION ADDRESS: 39°05'59.8"N 104°51'34.8"W (See Location #4 on attached Figure 1)

SUBDIVISION, LOT AND BLOCK: THE DUNES AT WOODMOOR FILING NO. 2, TRACT A

PROPERTY TAX SCHEDULE NUMBER: 7114200041

(Information may be obtained by clicking on the Assessor's Real Estate Parcel Search on the county website or calling 520-6600.)

☐ **OPEN-DITCH DRIVEWAY PRIMARY ACCESS:**

☐ **SECONDARY ACCESS**

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☒ **CURB AND GUTTER PRIMARY DRIVEWAY ACCESS:**

☐ **SECONDARY ACCESS**

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☐ **COMMERCIAL DRIVEWAY ACCESS:**

(Submit a copy to the El Paso County Planning & Community Development approved Site Development or Site Plan with your application. The submitted copy will remain on file and will not be returned to the applicant).

☐ **DRIVEWAY ACCESS WAIVER:**

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Monument, CO 80132
Phone Number(s): (719) 488-2525

ACCESS APPLICATION ADDRESS: 1765 DEER CREEK RD (See Location #5 on attached Figure 1)

SUBDIVISION, LOT AND BLOCK: LOT 2 PATRIOT PLACE SUB

PROPERTY TAX SCHEDULE NUMBER: 7111304015

(Information may be obtained by clicking on the Assessor's Real Estate Parcel Search on the county website or calling 520-6600.)

☒ **OPEN-DITCH DRIVEWAY PRIMARY ACCESS:**

☐ **SECONDARY ACCESS**

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☐ **CURB AND GUTTER PRIMARY DRIVEWAY ACCESS:**

☐ **SECONDARY ACCESS**

Proposed single access point onto an El Paso County Public road constructed with curb and gutter drainage (not open-ditch).

☐ **COMMERCIAL DRIVEWAY ACCESS:**

(Submit a copy to the El Paso County Planning & Community Development approved Site Development or Site Plan with your application. The submitted copy will remain on file and will not be returned to the applicant).

☐ **DRIVEWAY ACCESS WAIVER:**

A Driveway Access Waiver will be issued for access onto a road not platted as El Paso County right-of-way within unincorporated El Paso County subsequent to county confirmation. The applicant may be required to submit additional documentation.

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Additional Comments: _____

Processed by _____ Date: _____



FIGURE 1 - DRIVEWAY ACCESS PERMIT LOCATIONS
 WOODMOOR WATER & SANITATION DISTRICT NO. 1
 LAKE PUMP STATION NO. 2 & PIPELINE
 MARCH 2021



JVA, Inc.
 1512 Larimer Street, Suite 710
 Denver, CO 80202
 303.444.1951
www.jvajva.com
 Boulder • Fort Collins • Winter Park
 Glenwood Springs • Denver



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DRIVEWAY ACCESS PERMIT / WAIVER REQUIREMENTS

- All Parcels (in some cases each address) within unincorporated El Paso County require either a Driveway Access Permit or Waiver.
- All fees are payable at the time of application and are not refundable.
- Driveway Access Permit applications may be submitted to El Paso County Planning & Community Development, 2880 International Circle, Suite 110, Colorado Springs, CO 80910
- All permits will be subject to any plat notes or restrictions and the El Paso County Engineering Criteria Manual. Monuments within the ROW are not included with this permit; an EPC DOT Encroachment Permit may be required. Please call 520-6460 for information.
- **All permits issued are for a single access point to a specific roadway.**
- **All secondary access applications are subject to case-by-case county review and must comply with the conditions listed below. Approval is NOT guaranteed.**
- **HDPE Pipe (Plastic Pipe) is not allowed for Driveway culverts**

OPEN-DITCH DRIVEWAY ACCESS PERMIT

\$207.00

An Open-Ditch Driveway Access Permit applies to all applications that propose access onto an *El Paso County public road* constructed with open ditch drainage (not curb and gutter). This may also apply to an existing access established without a permit. An Open-Ditch Driveway Access Permit application includes field inspection of the completed driveway platform and applicable culvert installation must be scheduled within 90 days of permit issue by calling (719) 520-6819. *Secondary* Open-Ditch Driveway Access (circular, etc.) application and fees will only be accepted for parcels equal or greater than 2.5 acres and meeting a minimum lot frontage of 250 feet. Secondary access requested at the same time will pay \$104.00. Secondary access requested at a later time will pay full fee.

CURB AND GUTTER DRIVEWAY ACCESS PERMIT

\$137.00

A Curb and Gutter Driveway Access permit applies to applications that propose access onto an *El Paso County public road* constructed with curb and gutter drainage (not open-ditch). The single access point location will be reviewed against the construction drawings to ensure no conflicts with storm drain inlets, pedestrian ramps, curb transitions, etc. *Secondary* Curb and Gutter access application and fees will only be accepted for parcels equal to or greater than 1 acre *and* meeting a minimum lot frontage of 150 feet. Fee is payable for both access points.

COMMERCIAL DRIVEWAY ACCESS PERMIT

\$104.00

A Commercial Driveway Access permit references a Site Development Plan (multiple lots) or a Site Plan (single lot) previously reviewed and approved by El Paso County Planning & Community Development. Each proposed access point to an *El Paso County public road* will be subject to permit fees. Multi-Family and Townhome communities may be subject to permit fees per address. Fee is payable for both access points.

DRIVEWAY ACCESS WAIVER

\$104.00

A Driveway Access Waiver will be issued to an applicant proposing access onto a road not platted as El Paso County right-of-way within unincorporated El Paso County subsequent to county confirmation. This may require additional documentation to be supplied by the applicant. Fee is payable for both access points.