

## Ashlyn Mathy

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**From:** Ruiz, Nina <nina.ruiz@vertexcos.com>  
**Sent:** Monday, May 6, 2024 3:23 PM  
**To:** Ashlyn Mathy  
**Cc:** Justin Kilgore; drewmacalmon@gmail.com; PCD Hearings  
**Subject:** Holmes Road, VA234

**Importance:** High

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Hello Ashlyn,

Drew is hiring Vertex to assist him in preparing for the BoCC June hearing date. I will be revising his letter of intent to address the review criteria and will also be preparing a presentation. I will send the presentation at least 24 hours in advance of the hearing (likely further in advance than that). Can you please add me to EDARP and send a submission request for the updated letter of intent? I understand that it will need to be reviewed prior to it being included in the BoCC packet and that it will need to be uploaded by the end of the week in order to avoid putting you in a time crunch.

Thank you very much for your help!

Nina Ruiz  
Senior Executive Consultant



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