

PRELIMINARY PLAN DRAWING CHECKLIST

PROJECT NAME: _____
SUBMITTAL DATE: ___ / ___ / ___
SUBMITTED BY: _____
SUBMITTAL REVIEWED BY: _____

- | | | |
|----------|---|--------------------------|
| Scale | Adequate to represent the information (1"=200' preferred) | <input type="checkbox"/> |
| Size | Maximum Size forty-two (42") on one side | <input type="checkbox"/> |
| Contours | One acre or less lot size two foot contours (2') | <input type="checkbox"/> |
| | Larger than one acre five foot contours (5') | <input type="checkbox"/> |
| | Accuracy to be no less than 1/2 contour interval | <input type="checkbox"/> |
| | Mountainous Topography/High Relief twenty foot contours (20') | <input type="checkbox"/> |
| | Contours extended no less than 100' onto adjacent property? | <input type="checkbox"/> |

General Information Required on Plan

- Subdivision Name
- General Legal Description by 1/4 Section, Section, Township, Range
- Legal includes approximate survey tie to an accepted survey monument?
- Name & address of person/corporation/organization preparing preliminary plan
- Name & address of subdivider
- Name & address of property owners, within, surrounded by, and adjacent to the subdivision including identification of all platted subdivisions by name
- Date of preparation, north point, written and graphic scale
- Vicinity map to locate tract – map to show relationship to existing major thoroughfares
- Boundary lines of the subdivision showing approximate length of lines
- Approximate location, rights of way, width, surfacing, functional classification, and names of existing and proposed maintained and dedicated public and private streets
- Approximate length of street centerlines, radii of curves, centerline grades, and type of curb, gutter and sidewalk
- Approximate location, length, width and use of all existing and proposed easements, utility rights of way, major utility facilities, intersection, bridges, culverts, and drainageways. Indicate underground facilities
- Approximate location, length, width and type of all non-thoroughfare transportation

links (e.g. paths, bikeways, trails, PRT, guideways, railroads, etc.)

Approximate layout, dimensions, angles, land use, and acreage or square footage of each lot

The approximate location of land to be conveyed or reserved in deeds for the use of all property owners, residents, or the general public and the proposed methods of dedication and maintenance of such lands; to include but not be limited to: parks, open space, public streets and thoroughfares, bikeways, paths, trails, schools and school sites, public utilities, and community and social service facilities

If fees are to be paid in lieu of land, the approximate amount of such fees and the concurrence of the parties involved are to be shown

Notes to indicate disposition, maintenance responsibility, and service responsibility (suppliers) for water and sanitation, energy supplies, common areas, and other services and areas which will serve the community must be shown

Approximate location of existing and proposed structures

Approximate location of:

(1) Watercourses, existing bodies of water, and other waterforms

(2) Sites of historic or archaeological significance as inventoried in the El Paso County Historic Preservation Plan

(3) Identified and inventoried sites of natural or scenic importance