



June 25, 2026

RE: Honor Charter School Parking and Queuing Operations Guide

The intent of this Memorandum to provide a parking/queuing operations guide for the Honor Charter School to use during school peak hour drop-off and pick-up times to ensure that traffic queuing will not back up onto the public street.

- Vehicles will not be permitted to park in the adjacent public street (Bent Grass Meadows Drive) to wait to drop-off or pick-up students at Honor Charter School.
- The Honor Charter School site has been designed to accommodate approximately 150 vehicles for onsite vehicle queuing which will be adequate to accommodate the school's full student capacity of 621 students.
- Vehicles will be required to enter the east access with a counter clockwise circulation around the building to maximize onsite vehicle queuing.
- Two lanes will be used for vehicle circulation around the site per the attached Traffic Queuing exhibit to provide maximum onsite vehicle queuing.
- On-site manual traffic control conducted by trained staff (wearing proper PPE) or by certified traffic control technicians directing traffic to assist with traffic circulation during peak student drop-off and pick-up times shall be provided.
- The onsite manual traffic control personnel will ensure that vehicles in the queue are not holding up traffic and will specifically direct vehicles to continue to move forward to make sure that vehicles enter and exit the site as efficiently as possible.
- The onsite manual traffic control personnel will also ensure that vehicles are not backed up and queuing into the public street.
- Parents will be required to sign a statement at the beginning of the school year indicating that they agree with the Honor Charter School Parking and Queuing Operations Guide and will not park/wait in Bent Grass Meadows Drive to drop-off or pick-up students.



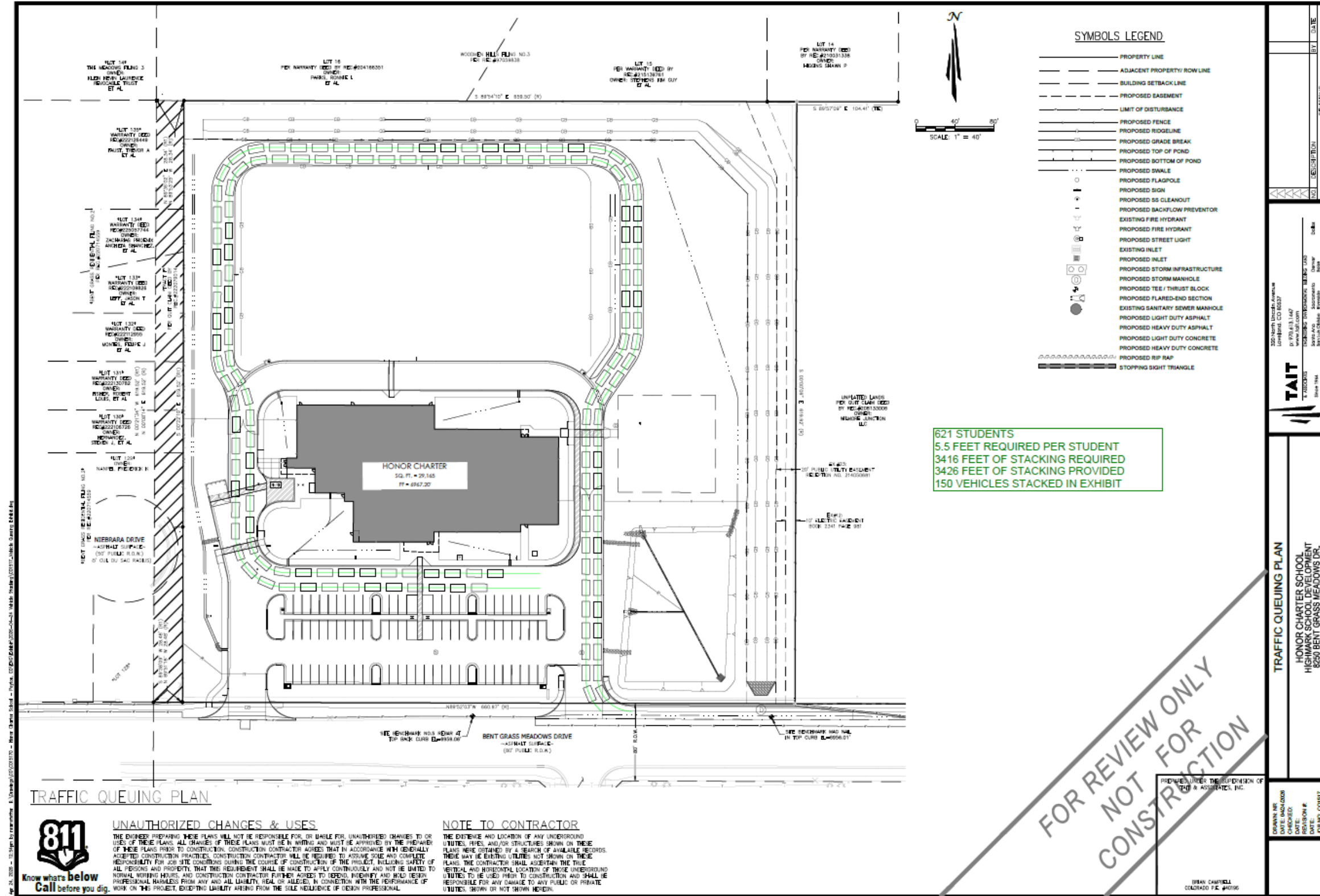
KELLAR ENGINEERING

If you have any questions, please do not hesitate to contact me at (970) 219-1602 or skellar@kellarengineering.com.

Respectfully,

Sean K. Kellar, PE, PTOE
Colorado PE #38650
Kellar Engineering LLC

Traffic Queuing Exhibit



UNAUTHORIZED CHANGES & USES
 THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR OR LIABLE FOR UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS. ALL CHANGES TO THESE PLANS MUST BE IN WRITING AND MUST BE APPROVED BY THE ENGINEER OF THESE PLANS PRIOR TO CONSTRUCTION. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.

NOTE TO CONTRACTOR
 THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES, PIPES, AND/OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. THERE MAY BE EXISTING UTILITIES NOT SHOWN ON THESE PLANS. THE CONTRACTOR SHALL ASCERTAIN THE TRUE VERTICAL AND HORIZONTAL LOCATION OF THOSE UNDERGROUND UTILITIES TO BE USED PRIOR TO CONSTRUCTION AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ANY PUBLIC OR PRIVATE UTILITIES, SHOWN OR NOT SHOWN HEREON.

621 STUDENTS
 5.5 FEET REQUIRED PER STUDENT
 3416 FEET OF STACKING REQUIRED
 3426 FEET OF STACKING PROVIDED
 150 VEHICLES STACKED IN EXHIBIT

FOR REVIEW ONLY
 NOT FOR
 CONSTRUCTION

TAIT
 2507 North Lincoln Avenue
 Colorado, CO 80527
 P. 970.433.1447
 T. 720.825.7700
 3000 Arapahoe
 Suite 100
 Denver, CO 80202

TRAFFIC QUEUING PLAN
 HONOR CHARTER SCHOOL
 HIGHMARK SCHOOL DEVELOPMENT
 8250 BENT GRASS MEADOWS DR.

DATE: 10/20/2023
 CHECKED: [Signature]
 DESIGNED: [Signature]
 DATE: 10/20/2023
 JOHNSON COUNTY