

# Preliminary Plat Submittal Requirements

Refer to the City of Fountain's [Zoning Ordinance](#) for plan submittal procedures and regulatory requirements. If applicable, please reference the [Subdivision Regulations](#) of the City of Fountain.

The following checklist outlines the information to be included directly on the proposed plan. Please complete this checklist by checking the boxes of the items submitted. Applications will not be accepted without this completed checklist.

<input checked="" type="checkbox"/>	A completed online application form.
<input type="checkbox"/>	Nonrefundable fee as set forth in the <a href="#">fee schedule</a> . <b>Payments can be made by eCheck (\$1.00 fee) or Credit Card (2.25% + \$0.75)</b>
<input checked="" type="checkbox"/>	Letter of intent describing the purpose of the request, possible development time frames, etc.
<input checked="" type="checkbox"/>	I, acting as the agent for the owner/developer/organization hereby certify that I have their approval and that the information submitted is true.
<input checked="" type="checkbox"/>	Vicinity map
<input checked="" type="checkbox"/>	Preliminary Plat
<input type="checkbox"/>	Safe Routes to School: Map and Route analysis - For Residential only
<b>Comments</b>	
Kimberly Johnson NES, Inc. 4/27/26 11:27 AM	This is not a residential project.
<input type="checkbox"/>	Legal Description on Surveyor's Letterhead
<input checked="" type="checkbox"/>	Commitment of Title Insurance (dated within 30 days of submittal).
<input type="checkbox"/>	Preliminary Utility Plan
<input checked="" type="checkbox"/>	"Will Serve" letters from utility providers
<input type="checkbox"/>	Sketch of prospective street system w/ connections to adjacent lands
<b>Comments</b>	
Kimberly Johnson NES, Inc. 4/27/26 11:28 AM	There are no new streets. Existing streets are shown on the SDP site plan and preliminary plat.
<input checked="" type="checkbox"/>	Copy of Accepted Electric Design Application (Contact Electric Department At 719-322-2092)
<input type="checkbox"/>	Preliminary Drainage Report & Plan
<input checked="" type="checkbox"/>	Traffic Impact Analysis
<input checked="" type="checkbox"/>	Geological Hazards Report
<input type="checkbox"/>	Land Analysis Report
<input type="checkbox"/>	Preliminary Construction Plans (30% complete)
<b>Comments</b>	

Kimberly Johnson  
NES, Inc.  
4/27/26 11:31 AM

There are no required or proposed public improvements with this project.

Park Board Presentation - For Residential Only

**Comments**

Kimberly Johnson  
NES, Inc.  
4/27/26 11:32 AM

This is not a residential project.

CAD files of plans

PDF's of all plans

Concept Plan: All parks and open space - For Residential Only

**Comments**

Kimberly Johnson  
NES, Inc.  
4/27/26 11:33 AM

This is not a residential project.

Water Meter Sizing form located [here](#) (MS Excel)

**Comments**

Kimberly Johnson  
NES, Inc.  
4/27/26 11:34 AM

There are no new utilities required for this project. The existing on-site water will be extended for fire suppression hydrants. See e-mail from Fountain Electric.