

RECORDING COVER

PROJECT NAME: *McDermott Subdivision Filing No. 1*

PLANNER: *Kylie Bagley*

FILE NUMBER: *MS-22-001*

Applicant Email (for reception numbers): *scottmco812@hotmail.com*

Required Signatures

- ~~Notary (PCD director signature)~~
 - o Document nos.:
- ~~County Attorney Signature~~
 - o Document nos.:
- PCD Director Signature
 - o Document nos.
- Bocc Signature (*no signature for administrative final plats*)
 - o Document nos.
- ~~Assessor's Signature~~

Documents for Recoding

- | | |
|---|--|
| <input checked="" type="checkbox"/> 1. Plat | 8. Escrow Agreement |
| <input type="checkbox"/> 2. PUD Development Plan | 9. Easement |
| <input type="checkbox"/> 3. License Agreement | 10. Covenants |
| <input type="checkbox"/> 4. Detention Pond Maintenance Agreement | <input checked="" type="checkbox"/> 11. <i>Plat Ratification</i> |
| <input type="checkbox"/> 5. SIA | 12. |
| <input type="checkbox"/> 6. Development Agreement | 13. |
| <input checked="" type="checkbox"/> 7. Enumerations Approval | 14. |

Background Information, Not to be Recorded

- Final Plat Approval Resolution, if Final Plat
- ~~Preliminary Plat Approval Resolution, if Final Plat~~
- ~~PUD Approval Resolution, if PUD or PUDSP~~
- PCD Recording Receipt
- Zero Tax Certificate
- Title Commitment

Recording Preparation

- File number on all items to be recorded
- All documents for recording labeled with the document number as listed above
- All cross references labeled with the document number
- All required signatures flagged with a signature tab
- If drainage credits used, initials from the Engineering Division Manager
- If park land agreement, copy of agreement OR parks comments indicating such
- Write down Applicant Email for copy of reception numbers

Dropped to: _____ Date: _____