

Letter of Intent Checklist Reviewed 29 November 2022
 by Dan Feuerbach
 Planner I



2880 International Circle, Suite 110
 Colorado Springs, CO 80910
 Phone 719-520-6300
 Fax 719-520-6695
 www.elpasoco.com

**EL PASO COUNTY PLANNING AND
 COMMUNITY DEVELOPMENT
 DEPARTMENT**

CMRS SITE PLAN LETTER OF INTENT CHECKLIST

Revised: July 2019

Site Development Plan		
The letter of intent for a site development plan should summarize how the plan is in compliance with any of the requirements for approval of a site development plan in Chapter 6 of the LDC. The letter of intent should also specifically address any proposed alternative requests.		
	Applicant	PCD
NOTE: Please confirm each item below has been included by placing a check mark in the "Applicant" column. See right for an example. The "PCD" column is for office use only.	√	Office use only
Letter of Intent		
1	Owner name, contact telephone number, and email for responsible party	No
2	Applicant name (if not owner), contact telephone number, and email for responsible party	YES
3	Property address	YES
4	Property tax schedule number	No
5	Current zoning of the property	No
6	A discussion summarizing the proposed request and how it meets the LDC requirements or any applicable federal regulations.	YES