

May 20, 2022

El Paso County  
Planning and Community Development Department  
2880 International Circle, Suite 110  
Colorado Springs, CO 80910  
Attn: Kylie Bagley, Planner II

RE: 0 Space Village Ave, Unincorporated El Paso County, CO

Dr. Ms. Bagley,

Thank you for the opportunity to submit the attached plans for a Minor Subdivision for the property at 0 Space Village Ave. The following is a narrative of the project and list of items included in the submittal.

Sterling Design Associates in conjunction with Commercial Building Services has prepared the attached Minor Subdivision Plat on behalf of Hampton Partners. The property is currently 22.8 Acres and Hampton Partners proposes to simply subdivide it into 2 separate lots roughly 11.4 Acres each. The property is currently zoned I-3 CAD-O, Heavy Industrial with Commercial Airport Overlay District. The use is listed as warehouse/storage. There are no proposed changes to zoning or use as the two lots will remain as outdoor storage with no buildings or structures planned.

The site is an undeveloped lot consisting of outdoor storage use. Adjacent land uses to the site consist of CS-Commercial Service to the west, I-2 Industrial, CS Commercial Service, and RR-5 Residential to the north of Space Village Avenue, vacant land to the east which is City of Colorado Springs APD Airport Planned Development zone district, and Peterson Space Force Base directly to the south. Outdoor storage is a permitted use in this location and is compatible with the other surrounding uses.

The site's main access will be from two access points along Space Village Ave. No buildings are planned.

Landscaping for screening will be provided when improvements are proposed and specified as part of It is anticipated that screening will be required along Space Village and western boundary in conformance with the El Paso County LDC. Proposed landscaping will be comprised of a mixture of native and naturalized evergreen and deciduous plantings that will provide seasonal interest throughout the year. Native seed mix areas along the street frontage and perimeter will provide a comfortable transition from the surrounding natural landscape. A 20 foot buffer along Space Village Ave. with street trees 1 per 25' of frontage is anticipated as well as 5% of the property shall be landscaped per the discussion and notes from the Early Assistance Meeting. A temporary automatic irrigation system will be provided with highly efficient overhead rotary spray heads for establishment of the native seed areas and drip irrigation for any trees and shrubs. A 6' tall opaque fence is planned for the perimeter.

Very minimal noise or odors are anticipated as these lots are intended to be outdoor contractor storage. Limited truck activity for drop off and pick up noise may occur however not dissimilar to surrounding uses.

Criteria for Subdivision approvals are identified and addressed below:

- *The subdivision is in substantial compliance with the approved preliminary plan-* Since no development is proposed at this time and it being a minor subdivision, no preliminary plan has been prepared.
- *The subdivision is consistent with the subdivision design standards and regulations and meets all planning, engineering, and surveying requirements of the County for maps, data, surveys, analyses, studies, reports, plans, designs, documents, and other supporting materials-* The required studies, reports, plans, design, and supporting materials have been provided and the minor subdivision meets the criteria for approval.
- *A sufficient water supply has been acquired in terms of quantity, quality, and dependability for the type of subdivision proposed, as determined in accordance with the standards set forth in the water supply standards [C.R.S. §30-28-133(6)(a)] and the requirements of Chapter 8 of this Code-* Very limited to no water use is proposed. Regardless, based on the Water Resources Report provided by Cherokee Metro District there is sufficient supply, quality, and dependability for the proposed uses.
- *A public sewage disposal system has been established and, if other methods of sewage disposal are proposed, the system complies with State and local laws and regulations, [C.R.S. §30-28-133(6)(b)] and the requirements of Chapter 8 of this Code-* Existing public sewage infrastructure is available to the property in sufficient capacity. No proposed sanitary uses are proposed.
- *All areas of the proposed subdivision which may involve soil or topographical conditions presenting hazards or requiring special precautions have been identified and that the proposed subdivision is compatible with such conditions [C.R.S. §30-28-133(6)(c)]-* At this time no Geotech or Environmental Reports have been provided.
- *Adequate drainage improvements are proposed that comply with State Statute [C.R.S. §30-28-133(3)(c)(VIII)] and the requirements of this Code and the ECM-* As outlined in the Preliminary Drainage Report, adequate drainage improvements can be provided should the lots been improved in the future.
- *Legal and physical access is provided to all parcels by public rights-of-way or recorded easement, acceptable to the County in compliance with this Code and the ECM-* Both lots will have legal and physical access to Space Village Avenue.
- *Necessary services, including police and fire protection, recreation, utilities, and transportation systems, are or will be made available to serve the proposed subdivision-* This area is already serviced and it is anticipated these services are and will be available in the future.
- *The final plans provide evidence to show that the proposed methods for fire protection comply with Chapter 6 of this Code-* Cimarron Fire District expressed no concern upon contact with them. They have expressed they will review the proposal once a formal submittal to the County is processed and will confirm fire protection is provided per Chapter 6 of the El Paso County Code.
- *Off-site impacts were evaluated and related off-site improvements are roughly proportional and will mitigate the impacts of the subdivision in accordance with applicable requirements of Chapter 8-* Offsite impacts will be evaluated during formal review. Minimal if any impacts are anticipated as the site configuration and use will remain as it is currently being used.
- *Adequate public facilities or infrastructure, or cash-in-lieu, for impacts reasonably related to the proposed subdivision have been constructed or are financially guaranteed through the SIA so the impacts of the subdivision will be adequately mitigated-* The SIA will be finalized during formal review.

- *The subdivision meets other applicable sections of Chapter 6 and 8; and El Paso County, Colorado Land Development Code Rules Governing Divisions of Land – Chapter 7-Page 10 Effective 05/2016- The minor subdivision meets the minimum criteria required.*
- *The extraction of any known commercial mining deposit shall not be impeded by this subdivision [C.R.S. §§34-1-302(1), et seq.]- This has been noted.*

Per the submittal matrix outlined on the EDARP portal we have provided the following plans and documents in the attached submittal:

- Application/Petition Form
- Letter of Intent
- Vicinity/Location Map
- Legal Description
- Title Commitment
- Preliminary Drainage Report
- Final Plat/Minor Subdivision Drawings
- Closure Sheet
- Water Supply Information Summary/ Water Resources Report

The following items are not included in the attached submittal:

- Adjacent Property Owner Notification-None of the previous 2 Planners stated this was required.
- Colorado Geological Receipt
- Detention Maintenance Agreement- No improvements are proposed at this time and therefore no ponds are being installed.
- Electric Provider Commitment Letter
- Financial Assurance Forms
- Fire Commitment Letter
- Fire Protection Report
- Soils & Geology Report
- Grading & Erosion Control Plan
- Mineral Rights Certification
- Natural Gas Commitment Letter
- Erosion and Stormwater Quality Control Permit (ESQCP)
- Subdivision Improvement Agreement
- Subdivision Summary Sheet
- Traffic Memo
- Wastewater Disposal Report
- Storm Water Management Plan (SWMP)
- PDB/BMP Operations & Maintenance Manual
- Grading & Erosion Control Checklist
- SWMP Checklist

Hampton Partners plans to comply with the County requirements and anticipate that once formal review begins any outstanding information will be provided. Should you have any questions, please do not hesitate to contact me at (303) 794-4727 x.205. We look forward to your feedback and working with you on this minor subdivision.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon Spencer", with a long horizontal flourish extending to the right.

Jon Spencer  
Agent for Applicant