



2880 International Circle,
Colorado Springs, CO 80905
Phone 719-520-6300
Fax 719-520-6695
www.elpasoco.com

PPR-22-035 18065 Saddlewood Road Agritainment Site Development Plan

DEPARTMENT

SITE DEVELOPMENT PLAN CHECKLIST

Revised: January 2022

Site Development Plan		
<p>In order to establish a use or obtain a building permit, in most cases, the LDC requires Site Development Plan Review for more complex uses (most often including multi-family, commercial, and industrial uses) to determine conformance of the proposed use(s) or structure(s) with the provisions of the LDC, ECM, or any other applicable regulations or any specific land use approvals or permits, and other rules, regulations, codes and ordinances administered by the PCD. Specifically, many of the requirements for approval of a site development plan can be found in Chapter 6 of the LDC. The use tables in Chapter 5 of the LDC (Table 5-1 and 5-2) identify when the applicant shall submit a Site Development Plan and when a PCD planner and engineer shall review a Site Development Plan to establish a use or to construct a structure. Site Development Plans are approved administratively by the PCD Director, unless otherwise modified by a condition of approval.</p>		
<p>Minimum Map Contents: Must contain adequate information to determine compliance of the proposed use with the LDC and ECM, as applicable. If inadequate information is provided to determine whether or not the proposed action conforms to the LDC, more information will be requested. A PUD Development Guide associated with PUD zoning, if applicable, may require additional information and/or specifications to be addressed with the residential site plan application.</p>		
<p>Typically, a parking plan, sign plan, landscape plan, lighting plan, elevation drawings, floor plan, grading and erosion control plan, and drainage plan are submitted concurrently as a separate plan set.</p>		
<p>The PCD Director may modify the applicable requirements, including requiring additional items or removing items, based upon the project and site-specific circumstances.</p>		
	Applicant	PCD
<p>NOTE: Please confirm each item below has been included by placing a check mark in the "Applicant" column. See right for an example. The "PCD" column is for office use only.</p>	✓	Office use only
<p>A Summary table or page to include the following Information:</p>		
1	Owner name, contact telephone number, and email for responsible party	No
2	Applicant name (if not owner), contact telephone number, and email for responsible party	No
3	Plan preparer name, telephone number, and email	No
4	Property address	No
5	Property tax schedule number	No
6	Legal description	No
7	Lot/parcel size	No
8	Lot area coverage calculation	No
9	Existing/proposed land use and zoning	No
10	Total gross building square footage	No
11	Open space, landscaping, and impermeable surface percentage	No
12	Density and total number of dwelling units (residential)	No
13	Parking computations (required, provided, etc.)	No
<p>Site Plan Drawing to include the following elements:</p>		
1	Date, north arrow, and a graphic scale	No
2	Vicinity map showing the subdivision in relation to section lines and existing or proposed arterial or collector roadways.	Yes
3	Location and dimension of the all property lines, rights-of-way, and all existing and proposed easements	Yes
4	Signature block for the Planning and Community Development Director a minimum of 1 inch by 2 inches	No
5	The footprint of all existing and proposed buildings and the setback distances from each existing and proposed structure to the property lines	Yes
6	Location of all sidewalks, trails, fences and walls, retaining walls, or berms	No
7	Location and dimensions of all existing and proposed signage on site	No
8	Traffic circulation on site including all points of ingress/egress into the property	No
9	The layout and location of all off-street parking, loading and other vehicular use areas, unless otherwise depicted in detail on a separate parking plan. If depicted on a separate parking plan then depiction of the parking areas are required.	Yes, but more detail required



2880 International Circle, Suite 110
Colorado Springs, CO 80910
Phone 719-520-6300
Fax 719-520-6695
www.elpasoco.com

EL PASO COUNTY PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

SITE DEVELOPMENT PLAN CHECKLIST

Revised: January 2022

10	The layout and location of all landscaping, including landscape setbacks, unless otherwise depicted in detail on a separate landscape plan. If depicted on a separate landscape plan then depiction of the landscape areas are required.		No
11	Location of all ADA spaces, ramps and signs, including ADA pathways		No
12	Location of existing and proposed water and wastewater infrastructure, including well and septic locations, if applicable		No
13	Location of all no-build areas, floodplain, drainageways and facilities		Yes, more details required
14	Location of all garbage receptacles with a graphical depiction of the screening mechanism		No
15	Location of all existing and proposed utility lines and associated infrastructure		No
16	Any additional information required pursuant to any associated conditions of approval or plat notes.		No plating, 35+ acres
17	Any other additional items as required by the PCD Director deemed necessary to address the applicable review criteria:		Pending review