

# Site Development Plan Submittal Requirements

Refer to the City of Fountain's [Zoning Ordinance](#) for plan submittal procedures and regulatory requirements. If applicable, please reference the [Subdivision Regulations](#) of the City of Fountain.

The following checklist outlines the information to be included directly on the proposed plan. Please complete this checklist by checking the boxes of the items submitted. Applications will not be accepted without this completed checklist.

<input checked="" type="checkbox"/>	A completed online application form.
<input type="checkbox"/>	Nonrefundable fee as set forth in the <a href="#">fee schedule</a> . <b>Payments can be made by eCheck (\$1.00 fee) or Credit Card (2.25% + \$0.75)</b>
<input checked="" type="checkbox"/>	Letter of intent describing the purpose of the request, possible development time frames, etc.
<input checked="" type="checkbox"/>	I, acting as the agent for the owner/developer/organization hereby certify that I have their approval and that the information submitted is true.
<input checked="" type="checkbox"/>	Vicinity Map
<input type="checkbox"/>	Letter of Authorization from Owner (if applicable)
<input checked="" type="checkbox"/>	Site Development Plan
<input checked="" type="checkbox"/>	Utility Plan
<input checked="" type="checkbox"/>	Grading & Erosion Control Plan
<input checked="" type="checkbox"/>	Landscape Plan
<input checked="" type="checkbox"/>	Photometric Plan
<input checked="" type="checkbox"/>	Building Elevations
<input type="checkbox"/>	Title Commitment (dated w/in 30 days of submittal)
<input type="checkbox"/>	Legal Description on Surveyors letterhead
<input type="checkbox"/>	Copy of Accepted Electric Design Application (Contact Electric Department At 719-322-2092)
<input type="checkbox"/>	Water Meter Sizing form located <a href="#">here</a> (MS Excel)
<input checked="" type="checkbox"/>	Drainage Letter/Report
<input type="checkbox"/>	Traffic Impact Analysis
<input type="checkbox"/>	Environmental Impact Analysis/Report