

**EL PASO COUNTY DEPARTMENT OF PUBLIC WORKS  
NEW ROAD ACCESS PERMIT APPLICATION**

Acceptance date:

1/21/25

- Instructions:
- El Paso County Department of Public Works (DPW) is the issuing authority.
  - Contact DPW Development Services (719-520-6300) to determine which plans and other documents are required to be submitted with your application.
  - Complete this form (some questions may not apply to you) and attach all necessary documents and submit it to DPW.
  - Submit an application for each access affected.
  - If you have any questions contact the Development Services group at DPW.
  - For additional information see EPC Department of Public Works website at <https://publicworks.elpasoco.com/forms-applications/>
- Please print or type**

1) Property owner (Permittee) <b>Town of Monument</b>		2) Applicant or Agent for Permittee (if different from property owner) <b>Classic Homes - MARK SHERWOOD</b>	
Street address <b>645 Beacon Lite Rd</b>		Mailing address <b>2138 Flying Horse Club Dr.</b>	
City, state & zip <b>Monument, CO 80132</b>	Phone # <b>(719) 481-2954</b>	City, state & zip <b>Colorado Springs, CO 80921</b>	Phone # (required) <b>(719) 323-0306</b>
E-mail address <b>Jreichert@tomgov.com</b>		E-mail address if available <b>msherwood@classichomes.com</b>	
3) Name of new roadway connecting to El Paso County? (required) <b>Existing access from Jackson Creek Parkway onto State Hwy 105</b>			
4) Legal description of property: If within jurisdictional limits of Municipallty, City and/or Town, identify which one? <b>El Paso County, CO Traffic from Town of Monument, CO</b>			
5) Which County roadway are you requesting access from? <b>State Hwy 105</b>		6) Which side of the roadway? <input type="checkbox"/> N <input checked="" type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W	
7) What is the nearest cross street? <b>Jackson Creek Parkway</b>		How many feet is the proposed access from the nearest cross street? <b>0' we are improving the existing access</b>	
8) What is the approximate date you intend to begin construction? <b>1/2/25</b>			
9) Check here if you are requesting a: <input type="checkbox"/> new access <input type="checkbox"/> removal of access <input checked="" type="checkbox"/> improvement to existing access <input type="checkbox"/> relocation of an existing access (provide detail)			
10) Describe the anticipated property use for the proposed access. <b>Residential and Commercial</b>			
11) Do you have knowledge of any County access permits serving this property, or adjacent properties in which you have a property interest? <input checked="" type="checkbox"/> no <input type="checkbox"/> yes, if yes - list the permit number(s) and provide copies: _____ and/or, permit date: _____			
12) Does the property owner own or have any interests in any adjacent property? <input checked="" type="checkbox"/> no <input type="checkbox"/> yes, if yes - please describe: _____			
13) Are there other existing or dedicated public streets, roads, highways, or access easements bordering or within the property? <input checked="" type="checkbox"/> no <input type="checkbox"/> yes, if yes - list them on your plans and indicate the proposed and existing access points.			
14) Provide the following vehicle count estimates for vehicles that will use the access. Leaving the property then returning is two counts. Indicate if your counts are: <input checked="" type="checkbox"/> peak hour volumes or <input type="checkbox"/> average daily volumes. <b>Total count of all vehicles: Peak hour trips - 542 Table 2 Revised</b>			
15) Is there an associated El Paso County Planning & Community Development Department (PCD) project for the proposed access? <input type="checkbox"/> no <input checked="" type="checkbox"/> yes, if yes - please identify the PCD file number and project name: <b>CDR237</b>			

15) Check with DPW to determine which of the following documents are required to complete the review of your application.

- Property map indicating other access, bordering roads and streets
- Roadway plan profile:
- Drainage Report showing impact to the County right-of-way:
- Subdivision, zoning, or development plan:
- Proposed access design:
- Parcel and ownership maps including easements:
- Traffic studies:
- Map and letters detailing utility locations before and after development in and along the right-of-way
- Proof of ownership:
- Financial Assurance Estimate
- Erosion and Stormwater Quality Control Permit
- Grading and Erosion Control Plan & Grading and Erosion Control Checklist
- Stormwater Management Plan & Stormwater Management Plan Checklist

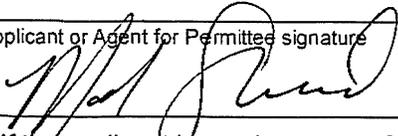
1- It is the Permittee's responsibility to contact appropriate agencies and obtain all environmental clearances that apply — to their activities. Such clearances may include Corps of Engineers 404 Permits or Colorado Discharge Permit System permits, or ecological, archeological, historical or cultural resource clearances.

2- The Permittee is responsible for familiarizing themselves with all current accessibility criteria and specifications and ensuring the proposed plan reflects all site elements required by the United States Department of Justice. Approval of plans associated with this access permit by El Paso County does not assure compliance with the ADA or any regulations or guidelines enacted or promulgated under or with respect to such laws.

If an access permit is issued to you, it will state the terms and conditions for its use. Any changes in the use of the permitted access not consistent with the terms and conditions listed on the permit may be considered a violation of the permit.

**The applicant declares under penalty of perjury in the second degree, and any other applicable state or federal laws, that all information provided on this form and submitted attachments are to the best of their knowledge true and complete.**

**I understand receipt of an access permit does not constitute permission to start access construction work.**

Applicant or Agent for Permittee signature 	Print name MARC SHERWOOD	Date 10/21/24
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If the applicant is not the owner of the property, we require this application to also be signed by the property owner or their legally authorized representative (or other acceptable written evidence). This signature shall constitute agreement with this application by all owners-of-interest unless stated in writing. If a permit is issued, the property owner, in most cases, will be listed as the Permittee.

Property owner signature	Print name	Date
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Print name

Date:

Mark Sherwood

3/24/2024

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Print name

Date

Town of Monument  
Jeremiah Reichert

10-8-24