This letter is being sent to you because Chris and Sherry Steffen are proposing a land use project in El Paso County and the referenced location. This information is being provided to you prior to a submittal with the County. Please direct any questions on the proposal to the referenced contacts in item #2. Prior to any public hearing on this proposal a notification of the time and place of the public hearing will be sent to the adjacent property owners by the El Paso County Planning Department. At that time you will be given opportunity to respond either for, against or expressing no opinion in writing or in person at the public hearing for this proposal.

For questions specific to this project, please contact:

Chris Steffen, 13430 Sierra Madre Rd. Colorado Springs, CO 80908, (707)332-0079

Site address, location, size and zoning:

13430 Sierra Madre Rd. Colorado Springs, CO 80908

Lot 19 Blk 4 Brentwood Country Club and Cabin Sites Tract 1, #5208204013

Zoning: RR-5

Size 3.46 acres

Request and Justification: There is currently an unfinished building on our property started by previous owners. That building was permitted as a detached garage and we would like to finish it as a mother-in-law suite. We are asking to change the permit from a detached garage to residential. My mother currently lives with us and would like to finish that building as a home for herself.

Existing and proposed facilities, structures, roads, etc.: There is currently one home and two outbuildings on the property. We propose to update one of the outbuildings to a second home.

Vicinity Map:



Notification of Adjacent Property Owners

Name and Address of Petitioner(s): Mhis & Sherry Steffen
13430 Sperra Madre Rd
Colorado Springs Co 80908
Telephone #'s: (707) 337 - 0079
Description of Proposal. There is surrently as unfinished by died to all proposals started
Change it to residential to be used as a home for my mother.
Change it to residential to be used as a nome for my mother.

A list of adjacent property owners may be acquired from the County Assessor's office. If adjacent property owners cannot be reached in person, the applicant must send an Adjacent Property Owner Notification letter by certified mail and provide, as part of the submittal, a copy of the letter sent and a copy of each receipt.

The undersigned, being an adjacent property owner, has read the above notification. I understand I may appear in person at the advertised public hearing to further express my comments.

Date	Owner (Yes or No)	Name (Signature) and Address	Comments
11/23/2	}	Megar Buckle 13455 Ravine	
	Yes	Dr. W. Colorado Springs, Co 80908	
11 23	45	13420 Fivena vista Dr colo spas, 6090	
11/23/20	Ves	Clebo Dagent	
1423/20	yes	13330 AHQDENG DR 80908	
1/3/20	yes	13350 Kevin larson 80908	
1/23/1	165	13375 8/1 Alexa Dr 80908	
1/23	yes	7/65 Swandly 80908 7/75 Swan 2d 80908	

(For additional space, attach a separate sheet of paper)

Above are the signatures of the adjacent property owners	who own the property described after their names
or who are located as indicated (e.g. north of the subject pro	perty). I hereby acknowledge that the information
provided within this notification is correct.	
//	

(Signature of Petitioner or Owner)

(Signature of Petitioner or Owner)

UNITED STATES

POSTAL SERVICE.

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Qty Unit

11/23/2020 Product Price

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er Brooklyn, NY 11225 Weight: 0 lb 0.30 oz Estimated Delivery Date Sat 11/28/2020 Certified Mail® Tracking #: 70202450000176398824

er Canfield, OH 44406 Weight: O 1b 0.30 oz Estimated Delivery Date

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Due to limited transportation availability as a result of nationwide COVID-19 impacts

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Receipt attach PS Form 3811 to your mailpiece; complete PS Form 3811, Domestic Return electronic version. For a hardcopy return receipt, You can request a hardcopy return receipt or an of delivery (including the recipient's signature). - Return receipt service, which provides a record the following services:

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