

**EL PASO**  **COUNTY**  
**COLORADO**

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PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT  
CRAIG DOSSEY, EXECUTIVE DIRECTOR

12/29/2020

RE: Administrative Special Use Request for Extended Family Housing at 13430 Sierra Madre Road

File: AL-20-024  
Parcel ID No.:5208204013

To Whom It May Concern:

This letter is to inform property owners adjacent to 13430 Sierra Madre Road that the applicant, Christopher Steffen, has requested approval of a special use application to allow for the conversion of an existing accessory structure for use as an accessory living quarters within the RR-5 (Residential Rural) zoning district. The Planning and Community Development Director may make a formal decision regarding the request on 1/12/2021. Any comments or questions may be forwarded to me prior to that decision.

At the discretion of the Planning and Community Development Director, the approval process may be elevated to the Board of County Commissioners for consideration. All administrative decisions, such as this one, may be appealed to the Board of County Commissioners within 30 days of the date of the decision.

You may view the application documents online at [www.epcdevplanreview.com](http://www.epcdevplanreview.com). Please feel free to contact me with any questions, comments, or concerns you may have prior to the decision.

Respectfully,



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