

Mercedes Rivas

From: Mercedes Rivas
Sent: Thursday, September 2, 2021 8:47 AM
To: virgils@mscivil.com
Subject: VR215

Good morning,

The above referenced project is ready for recordation. The recording meetings are scheduled for 2 PM on Wednesdays. You will need to bring the following hard-copy documents to the recording meeting:

- a. The recording fee and any applicable impact fees.
- b. The recording fees: Mylars are \$13.00 per page. Documents are \$13 for the first page, and \$5 for additional pages.
- c. Tax valorem showing a zero balance.
- d. Title commitment dated within 30 days of the recording meeting date
- e. Any required agreements to be signed by all parties and the assigned planner will need to have coordinated the County Attorney signature in advance of the recording meeting
- f. The Mylar will need to be signed by all parties other than El Paso County and the applicant will need to have proof of the PPRBD Enumerations approval (typically email or stamp directly on Mylar)
- g. If there is a lien (mortgage) owner on the property, then a Ratification statement is required at time of recording

That said, what Wednesday would you like me to set the recording meeting for?

Respectfully,

Mercedes Rivas
Planner II
El Paso County
Planning & Community Development
2880 International Circle Suite 110
Colorado Springs, CO 80910
Phone: (719) 520-6447



EXCITING NEWS: WE ARE UPDATING THE COUNTY MASTER PLAN! For status updates please visit <https://elpaso-hlplanning.hub.arcgis.com/>

Covid-19 Update: Due to concerns regarding the Covid-19 virus we are limiting our face-to-face public interactions. In person services are available by appointment only on Tuesday and Thursday from 7:30 to 3:30.

To review all El Paso County projects go to: <https://epcdevplanreview.com/>

To review the [El Paso County Land Development Code](#) go to:

https://library.municode.com/co/el_paso_county/codes/land_development_code

PERSONAL WORK SCHEDULE

Monday - Thursday, 7:00 am to 5:30 pm

DEPARTMENT HOURS

Monday - Friday, 7:30 am to 4:30 pm