

# Site Plan Letter of Intent

## Location:

2290 Old Ranch Rd., Colorado Springs, CO 80908

## Project Overview:

The property is located nearby large manufacturing and industrial centers, as well as residential, office, and commercial sites. We are looking to create a unique and rural general office space, leasing to a company who either currently houses their business in Denver, or who seek to operate a business outside of Colorado Springs. By creating a workspace nearby both residential and commercial locations, we hope to attract business that would otherwise take their tax revenues outside of El Paso County.

Chapter 1.15 of the EPC LDC describes General Office as: Use of a site for business, professional, or administrative offices excluding medical offices. General offices are characterized by a low proportion of vehicle trips attributable to visitors or clients in relation to employees. Typical uses include real estate, insurance, management, travel, or other similar business offices; organization and association offices; law, architectural, engineering, accounting, telemarketing or other professional offices.

Many new homes are being built in this area and a majority of those new residents are driving north to the Denver area, to work outside of Colorado Springs. El Paso County has recognized this increased migration and so has plans to expand Powers north to I25, expedite the I25 expansion by several years, and continues to expand I25 throughout the city.

By creating a space where an employee or company owner could drive a very short distance, or even bike or jog to work, we feel it would at least in some way reduce the tax revenues and traffic flowing north out of our county.

## Project Detail:

### Building #1:

We are proposing to build a two-story, steel-framed, 5,700 sf building (2,850 sf footprint) that will be used for General Office space. Currently four offices are planned with central common space. Three baths, one elevator, and five egress points are included in the design. ADA access will be available for both floors. Also included in the design is a wrap-around upper deck that will serve as an alternate work space for tenants, give the building a look and feel of a neighbor home (which is in keeping with the original Variance design concept, and provide additional egress access for the second floor. Exterior finishes with also lend to the "neighborhood" feel with stucco and natural stone finishes. This building will be addressed through Enumeration to 2294 Old Ranch Rd.

In order to justify alternative landscaping, it must be specified how the proposed alternative meets the standards of LDC Sec. 6.2.2(A)(4), indicating how the proposed landscaping meets the purpose of the LDC Section 6.2.2, promotes the concepts contained in the Landscape and Water Conservation Manual, and provides an equivalent benefit to the community and environment as would otherwise be achieved by meeting the requirement.

If you cannot provide adequate justification for the alternative landscaping, you will be required to meet the requirements of Sec. 6.2.2.

**Review 1 Comment:** Please identify the average daily trips that your development is expected to generate. Address the criteria for not providing a traffic impact study listed in Appendix B.1.2.D of the Engineering Criteria Manual. I have attached an excerpt from the ITE trip generation manual of the General Office for your use.

**Review 2:** Unresolved. Please address the review 1 comment.



## Building #2:

We are converting a 720 sf garage into General Office space. The building structure was inspected by Affinity Engineering and approved for desired use with slight modifications. Some framing additions will be made for window relocation and a new front access door, and an addition of a restroom in the NE corner of the building. The foundation will be upgraded with frost protection per engineering plans. New natural stone exterior finishes and steel roofing will be installed as well. ADA access will be available. Address to remain 2290 Old Ranch Rd.

## General Lot Improvements:

1. Existing structure (detached 1974 Mobile Home) has been removed (donated).
2. OWTS completed / submitted.
  - a. This design ties both building septic tanks together into one leech field, located in the rear of the property.
3. Soils Report.
4. Site Plan completed / submitted.
5. Grading and Erosion ESQCP will be submitted by contractor in accordance with EPC LDC 6.3.5.
6. Landscaping Plan completed / submitted.
  - a. The landscaping design incorporates natural grass coverage for most of the lot, with several roadway and interior screening trees. Many established trees exist on the property and serve as required screening. The commercial well permit negates the use of well water for outside irrigation, so self-sustaining type plants must be utilized for coverage. EPC LDC 6.2.2
7. Lighting Plan completed / submitted.
  - a. The exterior lighting will consist of lighted balusters for the parking and entry areas, with lighting provided for building entrances. It is our intent to keep the exterior lighting to an acceptable low-light level to reduce the effects of light pollution in the area. EPC LDC 6.2.3
8. Drainage Plan completed / submitted.
  - a. There are no detention ponds included in the drainage plan as there is sufficient natural drainage provided through low lot coverage. EPC LDC 6.3.2
9. Parking Plan completed / submitted.
  - a. Parking design is in keeping with EPC LDC 6.2.5, with appropriate sized parking spots, sidewalks, turn radii, entrance and egress, and ADA access. Lot access to remain the same.
10. Commercial Well Permit approved.
  - a. Awaiting MEP controls / meter for final approval.
11. USF&W Clearance Letter.
  - a. Building of permanent structures in the Kettle Creek river basin (flood zone) is discouraged.
12. Existing account with Colorado Springs Utilities for natural gas.
13. Existing account with Mountain View Electric.
14. Existing account with CenturyLink for fiber optic service.
  - a. CenturyLink will install service lines once that phase of the project commences.

15. Variance of Use Approved through VA-18-001 and BOCC Resolution Number: 18-141 to include General Office use.
16. Fencing Variance Approved through VA-18-001 and BOCC Resolution Number: 18-141.
  - a. A split rail fence will be installed around the logical borders of the usable property, allowing for utility access easements. EPC LDC 6.2.1

**Requests:**

1. Alternate Landscaping per LDC 6.2.2(A)(4) to allow for reduced screening requirements due to unavailability of irrigation water. The Colorado Division of Water Recourses included the following condition of approval for this commercial well: **The use of ground water from this well is limited to drinking and sanitary facilities as described in CRS 37 92 602 1 c for a commercial business. Water from this well shall not be used for lawn landscape, greenhouse irrigation, domestic animal livestock watering, or for any other purpose outside the business building structure.**

Hand watering of plants and trees will be required, and only those type plants that can endure low levels of topical irrigation will have to be planted. We are requesting landscaping as shown on the Landscaping Plan.

Additionally, planting trees along the northern border, against the embankment and inside the OWTS is not feasible or advisable per our septic design contractor. Tree roots will destroy the system quickly if trees are planted inside this area.